



Government of India Central Public Works Department

Office of the Executive Engineer & Senior Manager-II, CPWD,
Navi Mumbai (Maharashtra).

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Notice Inviting Tender

NIT NO: - 02/NIT/EE & SM-II/2026-27.

Name of work: Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

Sub Head: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

Estimated Cost : - **₹ 18,09,966/-**

EMD : - **₹ 36,199/- (2% of Estimate Cost)**

Performance Guarantee : - **5% of Tendered Value**

Security Deposit : - **Nil**

Period of Completion : - **12 Months**

Insertion: Nil

Correction: Nil

Omission: Nil

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Executive Engineer & Senior Manager-II
CPWD, Navi Mumbai.

Insertion: Nil Correction: Nil Omission: Nil AE(C)..... EE.....

PART-A

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

INFORMATION & INSTRUCTIONS FOR BIDDERSFOR e-TENDERING: -

The Executive Engineer & Senior Manager-II, C.P.W.D., Navi Mumbai-400614 (Maharashtra) on behalf of President of India, invite online **percentage rate** e-bids from **eligible contractors having similar nature of experience** through e-Tender portal for following work: -

Sl. No.	Description	Details
1	NIT No.	02/NIT/EE & SM-II/2026-27.
2	Name of Work & Locations	Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai. Sub Head: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.
3	Estimated Cost Put to Bid / Tender	₹ 18,09,966 /-
4	Earnest Money (EMD)	₹ 36,199/-
5	Period of Completion	12 Months
6	Last date & time of online submission of bid, Copy of Receipt for Deposition of Original EMD and other documents.	Up to 15:00 Hours on 03-11-2026.
7	Date and time of opening of Bid	Up to 15:30 Hours on 03-11-2026.

Insertion: Nil

Correction: Nil

Omission: Nil

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- 1) Three similar works each of value not less than ₹ 7.24 Lakhs or Two similar works each of value not less than ₹ 10.86 Lakhs or One similar work of value not less than ₹ 14.48 Lakhs in last 7 years ending last day of the month previous to the one in which tenders are invited in **any Government Department**. The bidder shall submit Form C with signature of gazette officer or equivalent officer as proof of work executed. The work completed up to previous day of last date of submission of tenders shall also be considered. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. Performance certificate for work under progress shall also be considered as similar work based on the amount of work executed. The supporting documents of bank statement, TDS deducted may be called for ascertaining the work is actually carried out by the agency.

Note: - Similar nature of works means providing services of computer operators/skilled manpower for office work.

- 2) The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- 3) Information and Instructions for bidders posted on website shall form part of bid document.
- 4) The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
- 5) But the bid can only be submitted after deposition of original EMD either in the Office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission (The EMD document shall only be issued from the place in which the office of receiving division office is situated) and uploading the mandatory scanned documents such Bankers cheque of commercial bank or Account payee Demand Draft of commercial bank or Fixed Deposit receipt (FDR) of commercial bank or insurance surety bonds towards EMD in favour of Executive

Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer, CPWD and other documents as specified.

- 6) Those contractors not registered on the website mentioned above are required to get registered beforehand. If needed, they can be imparted training on online bidding process as per details available on the website.
- 7) The intending bidder must have valid class-III digital signature to submit the bid.
- 8) On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor's bid sheets.
- 9) Contractors can upload documents in the form of JPG format and PDF format.
- 10) Contractor must ensure the quote rate of each item. The column meant for quoting rate in figures appear in pink colour and the moment rate is entered; it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO) (for item rate tender only)

- 11) If a tenderer quotes Nil rates against each Item in Item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/subhead in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
- 12) GST, I.T, and any other tax / levy etc. as applicable shall be borne by the contractor himself. The bidder shall quote his rates considering all such taxes with reasonable foresight.
- 13) Income tax, GST& other statutory deductions etc. as per government laws at the time of release of payment will be deducted at source.

List of Documents to be scanned and uploaded within the period of bid submission:

Table - 1

i)	Experience of having completed works of similar nature in any government organization as per form C.
ii)	Scan copy of Bankers cheque of commercial bank or Account payee Demand Draft of commercial bank or Fixed Deposit receipt (FDR) of commercial bank or insurance surety bonds against EMD as prescribed.
iii)	Copy of receipt for deposition of original EMD to division office of any Executive Engineer, CPWD (including NIT issuing EE), shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format, up loaded by tender inviting EE in the NIT (Form 'F') (Page No. 09)
iv)	GST registration certificate, if already obtained by the bidder. If the bidder has not obtained GST registration as applicable (state of Maharashtra), then he shall scan and upload following undertaking along with bid documents. "If work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any Payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard". (FORM "G") (Page No.12)
v)	Scan copy of Pan card
vi)	Scan copy of EPF Registrations
vii)	Scan copy of ESIC Registrations

• **Physical submission of documents by lowest bidder.**

Not required. However, shall submit required documents on demand of the office.

**Executive Engineer & Senior Manager-II
CPWD, Navi Mumbai.**

Insertion: Nil

Correction: Nil

Omission: Nil

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CHECK LIST FOR TENDERERS

CHECK LIST FOR TENDERERS		
<u>DOCUMENTS TO BE UPLOADED</u>		Documents to be submitted by the 1st lowest tenderer (to be ascertained by the agency himself from the website and no letter shall be issued by the EE to this extent) in the office of EE within a week of opening of financial bid (week includes the day of opening)
Sr No.	<u>SCANNED COPY OF</u>	<u>ORIGINAL OF</u>
1	Treasury challan / Demand Draft / Pay order or Banker's Cheque / Deposit at Call receipt / FDR/Bank Guarantee of any schedule Bank against EMD.	
2	Receipt of Deposition of EMD (Form F)	Receipt of Deposition of EMD (Form F)
3	Certificates of Registration of GST	Certificates of Registration of GST
4	EPF Registrations	EPF Registrations
5	ESIC Registrations	ESIC Registrations
6	Pan Card	Pan Card

**Executive Engineer & Senior Manager-II
CPWD, Navi Mumbai.**

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

FORM “F”
Receipt of Deposition of Original EMD

(Receipt No Date.....)

1. **Name of work:** Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.
2. **SH:** Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.
3. NIT No.: - **02/NIT/EE & SM-II/2026-27.**
4. Estimated cost: - **₹ 18,09,966/-**
5. Amount of Earnest Money Deposit: - **₹ 36,199/-** (In favour of “**Executive Engineer, NISM Project Division-II, CPWD, Navi Mumbai**”).
6. Last date & time of submission of bid: - **Up to 15:00 Hours on 03-11-2026.**

(To be filled by NIT approving authority/EE at the time of issue of NIT and uploaded along with NIT)

- 1) Name of contractor: -
- 2) Form of EMD: -
- 3) Amount of Earnest Money Deposit: -
- 4) Date of submission of EMD: -
- 5) EMD Document No., date and name of issuing bank:
- 6) Email ID, Where EMD deposit:
- 7) Phone No., Where EMD deposit:

Signature, Name and Designation of EMD

Receiving officer (EE / AE / AAO)

Along with office stamp

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

Note:

- (i) The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt may be issued by the AE/AAO.
- (ii) The Executive Engineer receiving original EMD shall also intimate tender inviting Executive Engineer about deposition of EMD by the agency by email/ fax/telephonically.
- (iii) The original EMD receiving Executive Engineer shall release the EMD after verification from the e-tendering portal website (<https://etender.cpwd.gov.in/>) that the particular contractor is not L-1 tenderer and work is awarded.
- (iv) The tender inviting Executive Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.

FORM “C”

**DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST SEVEN
YEARS ENDING LAST DATE OF THE MONTH PREVIOUS TO THE ONE IN WHICH TENDERS ARE
INVITED**

Sl. No.	Name of work and Location	Owner or sponsoring Organization	Cost of work in rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Name and address/ telephone no of officer to whom reference may be made	Whether the work was done on back to back basis Yes/ No
1	2	3	4	5	6	7	9	10

**SIGNATURE (S) Gazetted
officer or equivalent**

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

FORM 'G'

UNDERTAKING REGARDING GST REGISTRATION IN THE STATE OF MAHARASHTRA

To,
The Executive Engineer & Senior Manager -II,
CPWD, Navi Mumbai.

Name of work: Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

SH: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

Sir,

Having examined the details given in press notice and bid document for the above works,
I/ We hereby submit the following.

"If work is awarded to me, I/we shall obtain GST registration certificate, **as applicable**, within one month from the date of receipt of award letter or before release of any Payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard".

Seal of bidder.

Date of submission

Signature (s) of Bidder(s)

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

CPWD-6 FOR E-Tendering

- 1) **Percentage rate bids** are Invited on behalf of President of India for the work mentioned below from approved and eligible contractors of CPWD for the following work: -

Name of Work: Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

SH: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is estimated to cost **₹18,09,966/-**. This estimate, however, is given merely as rough guide.

Agreement shall be drawn with the successful bidders. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

- 2) The time allowed for carrying out the work will be **12 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

(i) The site for the work is available.

- 3) The Agency shall take all Safety Precautions during execution of the work to avoid any untoward incident, including proper barricading of all the sites and installing necessary caution sign boards wherever required. The Agency shall be solely responsible for any untoward incident at the site and during transportation of men and material at site.

- 4) The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in> or www.eprocure.gov.in in free of cost.

Insertion: Nil

Correction: Nil

Omission: Nil

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- 5) After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
- 6) While submitting the revised bid, contractor can revise the rate of one or more items any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
- 7) a) Earnest money in the form of treasury challan or demand draft or Pay order or Banker's cheque or deposit at call receipt of fixed deposit receipt **(In favour of "Executive Engineer, NISM Project Division-II, CPWD, Navi Mumbai")** shall be scanned and uploaded to the e-Tendering website within the period of bid submission. **The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. (The EMD document shall only be issued from the place in which the office of receiving division office is situated).** The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in prescribed format (of this NIT format at **Page No. 09**) uploaded by tender inviting EE in the NIT.

This receipt shall also be uploaded to the e- tendering website by the intending bidder up to the specified bid submission date and time.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum. 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

- b) Certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority (The week i/c the day of

Insertion: Nil Correction: Nil Omission: Nil AE(C)..... EE.....

opening of bid) A check list for Bidders for documents has been given at page 6 of this NIT.

Online bid documents submitted by intending bidders shall be opened only of those bidders, who's original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at **15:30 Hours on 03-11-2026.**

- 8) **The Contractors registered prior to 01.04.2015 on e-tendering portal of CPWD shall have to deposit tender processing fee at existing rates, or they have option to switch over to the new registration system without tender processing fee any time.**
- 9) The bid submitted shall become invalid if
- (i) The bidder is found ineligible.
 - (ii) The bidder does not upload all the documents (including Certificate of Registration for GST and acknowledgement of up to date filed returns as per NIT stipulations.) as stipulated in the bid document including the copy of receipt for deposition of original EMD.
 - (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
 - (iv) If a tenderer quotes Nil rates in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
- 10) The contractor whose bid is accepted will be required to furnish **Performance Guarantee of 5% (Five Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. **The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The Contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registration or proof of applying for obtaining labour licenses, registration with EPFO, ESIC including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work.**

- 11) **Name of work:** Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

SH: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the

Insertion: Nil Correction: Nil Omission: Nil AE(C)..... EE.....

Government and local conditions and other factors having a bearing on the execution of the work.

- 12) The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
- 13) **Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.**
- 14) **The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.**
- 15) **The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.**
- 16) No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a Person who had not obtained the permission of the

Government of India as aforesaid before Submission of the bid or engagement in the contractor's service.

17) The bids for the work shall remain open for acceptance for a period of **30(Thirty)** days from the date of opening.

(i) If any tenderer withdraws his tender or makes any modification in the Terms & Conditions of the tender which is not acceptable to the department within 7 days **after last date of submission of bids**, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely **irrespective of letter of acceptance for the work is issued or not.**

(ii) If any tenderer withdraws his tender or makes any modification in the Terms & Conditions of the tender which is not acceptable to the department **after expiry of 7 days after last date of submission of bids**, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely **irrespective of letter of acceptance for the work is issued or not.**

(iii) **In case of forfeiture of earnest money as prescribed in para (i) and (ii) above,** the bidders shall not be allowed to participate in the rebidding process of the same work.

18) This notice inviting Bid shall form a part of the contract document. The successful bidders / contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:

(a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

(b) Standard CPWD Form 7.

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

PERCENTAGE RATE TENDER & CONTRACT FOR WORK:

Name of work: Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

Sub Head: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

To be submitted online by **15.00 Hours on 03-11-2026** to Executive Engineer & Senior Manager-II under CE cum ED, Mumbai, Navi Mumbai Central P.W.D., Navi Mumbai. By uploading at <https://etender.cpwd.gov.in>

To be opened on **15.30 Hours on 03-11-2026** onwards in the office of Executive Engineer & Senior Manager-II under CE cum ED, Mumbai, Navi Mumbai, C.P.W.D., Navi Mumbai.

Yours faithfully

**Executive Engineer & Senior Manager-II
CPWD, Navi Mumbai.**

TENDER

I / We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specification applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I / We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **Thirty (30) days** from the due date of its opening in case of single bid system / ~~Ninety(90) days from the date of opening of technical bid in case tenders are invited on 2 bid/envelop system/ One hundred twenty(120) days from the date of opening of technical bid in case bids are invited on 3 bid/envelop system for specialized work~~ (strike out as the case may be) and not to make any modification in its terms and conditions.

A sum of **Rs.36,199/-** is hereby forwarded in Banker's cheque of commercial bank or Account payee Demand Draft of commercial bank or Fixed Deposit Receipt (FDR) of commercial bank or insurance surety bonds as earnest money.

A copy of earnest money in Banker's cheque of commercial bank or Account payee Demand Draft of commercial bank or Fixed Deposit receipt (FDR) of commercial bank or insurance surety bonds is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I / We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I / We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.

.....

(Rupees.....

.....)

The letters referred to below shall form part of this contract agreement: -

(a)

(b)

(c)

For & on behalf of the President of India.

Signatures.....

Dated:

Designation.....

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

PART-B

General Conditions of Contracts /Special Conditions

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....

General Conditions of Contract

1. DEFINITIONS

- 1.1. For the purpose of this Agreement, the following words and expressions shall have the meaning hereby assigned to them, except where the context requires otherwise.
- 1.2. Engineer-in-Charge means Executive Engineer & Senior Manager-II, under CE cum ED, Mumbai who shall supervise and be in-charge of the work and who shall sign the contract on behalf of the President of India.

2. PERFORMANCE GUARANTEE

- 2.1. The Agency shall submit an irrevocable Performance Guarantee of 5% (Five percent) of the agreed contracted amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provision in the contract) within 7days of issue of letter of acceptance. This period can be further extended at the written request of the agency by the Engineer-in-Charge up to a maximum period of 3 days with late fee @ 0.1% per day of Performance Guarantee amount.
- 2.2. The Performance Guarantee shall be submitted in one of the following
- i. ~~Cash (in case guarantee amount is less than Rs. 10,000/-).~~
 - ii. Deposit at Call receipt/Banker's Cheque/Demand Draft/Pay Order of a Scheduled bank. (In case guarantee amount is less than Rs. 1, 00,000/-.
 - iii. Government Securities.
 - iv. Fixed Deposit Receipts (FDR) of a Schedule Bank.
 - v. An irrevocable bank guarantee bond of any scheduled bank or the State Bank of India in the form prescribed in this document.
- 2.3. The performance Guarantee shall be initially valid up to the stipulated date of Completion plus 60 days beyond that. In case the time for completion of work gets enlarged, the Agency shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. The performance guarantee shall be returned to the Agency, without any interest on approval of completion. Drawings by the-local-bodies on of work completion.

Insertion: Nil Correction: Nil Omission: Nil AE(C)..... EE.....

2.4. The Engineer-in-Charge shall not make a claim under the performance guarantee except for amounts to which the President of India is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of:

- a) Failure by the Agency to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee.
- b) Failure by the Agency to pay President of India any amount due, either as agreed by the Agency or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of this effect by Engineer-in charge.

2.5. In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the President of India.

3. DETERMINATION FOR RESCISSION OF AGREEMENT

3.1. The Engineer-in-Charge without any prejudice to its right against the Agency in respect of any delay by notice in writing absolutely determine the contract in any of the following cases:

- (1) If the Agency being a firm/company shall pass a resolution or the court shall make any order that the firm/company shall be wound up or a receiver or a manager on behalf of the creditor shall be appointed or if circumstances shall arise which entitle the court or creditor to appoint a receiver or a manager or which entitles the court to make up a winding order.
- (2) If the Agency is in breach of any terms of agreement or does not provide the service as per schedule, terms and condition of agreement & satisfaction of engineer in charge or suspend the work.

When the agency has made himself liable for action under any of the cases aforesaid the employer shall have power:

- a) To determine or rescind the agreement.
- b) In the event of above Performance Guarantee will stand forfeited in favour of Govt.

Insertion: Nil

Correction: Nil

Omission: Nil

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4. ADDITIONS AND ALTRATIONS & EXTENSTION OF TIME

The agreement can be extended by Engineer –In charge for period demand fit by him up to 100% of the quantity mentioned in schedule of quantity at same rates and accordingly extension of time shall be granted. Extra items are those which are not available in the contract & shall be paid as per market rate assessed by Engineer in charge.

The completion cost shall, in no case, exceed 1.25 times the contract amount. Contractor will devise a system to keep a watch on quantum of work taken up vis-a-vis balance items required to complete defined scope of work and will give the alerts to Engineer-in-Charge before taking up extra items, deviations so that completion cost does not exceed above limit. Work executed beyond above limit will neither be recorded nor be paid.

5. Suspension of Work:

The contractor shall, on receipt of the order in writing of the Engineer-in-Charge, (whose decision shall be final and binding on the contractor) suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-Charge may consider necessary.

If the total period of all such suspensions in respect of an item or group of items or work for which a separate period of completion is specified in the contract exceeds **60 days**.

6. Foreclosure of contract due to Abandonment or Reduction in Scope of Work:

If at any time after acceptance of the tender or during the progress of work, the purpose or object for which the work is being done changes due to any supervening cause and as a result of which the work has to be abandoned or reduced in scope the Engineer-in-Charge shall give notice in writing to that effect to the contractor stating the decision as well as the cause for such decision and the contractor shall act accordingly in the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works.

7. ESCALATION ON ACCOUNT OF INCREASE MINIMUM WAGES (10CA) -NOT APPLICABLE

Insertion: Nil

Correction: Nil

Omission: Nil

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8. Escalation on account of increase minimum wages Clause 10C

If after submission of tender, if the price of wages of labour increases as a direct result of the coming into force of any fresh law or statutory rule or order incorporated in the work (but not due to any variation of rate in GST applicable on such material(s) being considered under this clause) beyond the prices/wages prevailing at the time of the last stipulated date of receipt of tenders including extensions, if any, for the work during contract period including the period extended under the provisions of the contract, then the amount of the contract shall accordingly be varied. The increase/decrease in labour shall be considered on the minimum daily wages in rupees of any unskilled Mazdoor, fixed under any law statutory rule and order. The cost of work for which escalation is applicable (W) is same as cost of work done worked out as indicated as below.

$$V_L = 0.925W \times \frac{L_1 - L_{10}}{L_{10}} \times 100\%$$

V_L = Variation in labour cost i.e. increase or decrease in the amount in rupees to be paid or recovered during that month

L_1 = Minimum wage in rupees of an unskilled adult male mazdoor, fixed under any law, statutory rule or order as applicable in that month.

L_{10} = Minimum wage in rupees of an unskilled adult male mazdoor, fixed under any law, statutory rule or order as applicable in that month. On the last stipulated date of receipt of tender including extension,

W = Cost of Work done worked in that month.

SPECIAL CONDITIONS

- (1) The work shall be carried out satisfactorily as per the direction of Engineer-in-charge. EMD Shall be drawn in favour of “**Executive Engineer, NISM Project Division-II, CPWD, Navi Mumbai-400614**”.
- (2) Rate quoted shall be inclusive of all taxes including GST. The GST & Income Tax TDS shall be deducted at Source as per prevalent rules.
- (3) GST @18% is considered for the work. Any changes in GST shall be payable /recoverable.
- (4) Desktop Computer & all stationery items shall be issued by the department.
- (5) 1 job is considered for period of one month with one weekly off but shall not be more than 26 days in a month. However, the Govt. holidays shall be given, but if demanded the staff shall attend the office.
- (6) The manpower supply by you shall be your employee and shall not have employer – employee relationship with the CPWD.
- (7) He/ She shall be qualified for the work for which the manpower is hired from you.
- (8) Whenever the manpower is absent, substitute shall be provided from your end. Recovery **at Rs. 1000/day /Person** shall be imposed for absentee. If absentee is found more than 3 days a month, the contract shall be terminated. The staff shall not be changed unless taking written consent from E INC.
- (9) Bill shall be submitted to this office by the first week of following month which will be paid after following the office procedure.
- (10) No payment shall be paid for the days of absence.
- (11) If manpower supplied is found to be inefficient and not able to perform the work assigned, the same will be returned and payment shall not be made for such presence. Further contractors must employ the staff who is conversant with requirement of department procedure. The Engineer-in-Charge may take interview, if required. If contractor fails to provide the required manpower with skills mentioned, the work order shall be terminated & PG shall be forfeited.
- (12) This contract can be cancelled at any time without any notice or reason.
- (13) The manpower shall keep up the office decorum and secrecy etc. to the highest degree.
- (14) The Contractor shall pay to the staff as per the minimum wages act as follows:

Insertion: Nil

Correction: Nil

Omission: Nil

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Sr. No.	Descriptions	Minimum Wages to be paid	Remarks
1.	Providing services of 01 (One) No. Highly Skilled Computer Operator for typing, data entry, compilation of accounts, preparation of various statements, and other computer-based works related to Accounts, Planning & Correspondence Unit in the office of EE & SM-II , CPWD, Navi Mumbai, including any other clerical duties as assigned by the Engineer-in-Charge.	Rs. 1,094/- Per day per person or as notified by Ministry of Labor & Employment from time to time for Highly skilled whichever is higher.	The agency must pay minimum wages to staff of minimum 26 days
2.	Providing services of 01 (One) No. Highly Skilled Computer Operator having proficiency in advanced computer applications for handling tasks such as preparation and analysis of complex reports, financial/statistical data processing, e-office file handling, maintenance of online records, and other high-level correspondence and planning-related works in the office of EE & SM-II , CPWD, Navi Mumbai, including any other clerical work as assigned by the Engineer-in-Charge.	Rs. 1,094/- Per day per person or as notified by Ministry of Labor & Employment from time to time for Highly skilled whichever is higher.	given. The agency must pay to staff online through NEFT / Cheques and proof of same shall be submitted along with bill. No bill
3.	Providing service of 02 (Two) Nos. Multi-Tasking Staff for carrying out Dairy/ Despatch/ Managing office records/ Cleaning/ Typing and Computer operator etc. in the O/o. CE cum ED and O/o EE & SM -II as per directions of Engineer in Charge.	Rs. 981/- Per Day Per Person or as notified by Ministry of Labor & Employment from time to time. For semi-skilled/ unskilled supervisory whichever is higher.	shall be passed unless the online proof is submitted. CPWD shall directly pay to the staff
4	Providing services of site office peon/site supervision staff for RBI site for works related to handing over, coordination of information related to the handing-over process of the buildings and general supervision for various works at site for 8 working hours in a month & correspondence unit of EE & SM-II & EE & SM (E) , Navi Mumbai or any other work given by Engineer-in-charge.	Rs. 1,008/- Per Day Per Person or as notified by Ministry of Labor & Employment from time to time. For semi-skilled/ unskilled supervisory whichever is higher.	employed, if payment is not made within 15 days of completion of months under consideration.

Insertion: Nil

Correction: Nil

Omission: Nil

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- (15) The agency shall have EPFO registration and shall submit his contribution every month and same shall be reimbursed to the agency on production of proof of EPFO paid. The details of EPFO contribution submitted shall be produced in next bill, failing which no. bill shall be paid for next bill.
 - (16) The Department shall not be responsible financially or otherwise for any injury to the engaged staff in the course of performing his duties.
 - (17) The computer operators will be well qualified and proficient in running MS Windows, MS office, MS Project, MS Word, MS Excel, AutoCAD, CorelDraw, etc.
 - (18) The computer operator employed by the contractor for operation and running of computer shall have no claim on the department in any respect such as regular employment medical or any other charges etc.
 - (19) The agency shall deploy the man power having Bank Account for online transfer of wages.
 - (20) Successful tenderer will have to submit complete details of manpower viz ID proof, qualification of Computer operator, bank details record to this office. Any change of manpower will be allowed after approval by this office.
 - (21) No advance payment will be made and the bill shall be paid as per the work done.

PART-C

Insertion: Nil

Correction: Nil

Omission: Nil

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Schedule of Quantities

Name of work: Construction of 354 nos. staff Quarters Hostel Building Academic Block for Reserve Bank of India at Plot No. 1, Sector 7, CBD Belapur (Kharghar), Navi Mumbai and Redevelopment of Residential quarters for Reserve Bank of India at Chembur, Mumbai.

Sub Head: Providing services of Computer Operators and Multi-Tasking staff in the O/o. CE cum ED, Mumbai and in O/o EE & SM-II, Mumbai.

S No.	Description of Items	Qty	Unit	Rate	Amount
1	Providing services of 01 (One) No. Highly Skilled Computer Operator for typing, data entry, compilation of accounts, preparation of various statements, and other computer-based works related to Accounts, Planning & Correspondence Unit in the office of EE & SM-II , CPWD, Navi Mumbai, including any other clerical duties as assigned by the Engineer-in-Charge.	12	Per Month Per Person	₹ 36,442.00	₹ 4,37,304.00
2	Providing services of 01 (One) No. Highly Skilled Computer Operator having proficiency in advanced computer applications for handling tasks such as preparation and analysis of complex reports, financial/statistical data processing, e-office file handling, maintenance of online records, and other high-level correspondence and planning-related works in the office of EE & SM-II , CPWD, Navi Mumbai, including any other clerical work as assigned by the Engineer-in-Charge.	12	Per Month Per Person	₹ 36,442.00	₹ 4,37,304.00
3	Providing service of 02 (Two) Nos. Multi-Tasking Staff for carrying out Dairy/ Despatch/ Managing office records/ Cleaning/ Typing and Computer operator etc. in the O/o. CE cum ED and O/o EE & SM-II as per directions of Engineer in Charge.	24	Per Month Per Person	₹ 30,579.00	₹ 7,33,896.00
4	Providing services of Site office peon/site supervision staff for RBI site for works related to handing over, coordination of information related to the handing-over process of the buildings and general supervision for various works at site for 8 working hours in a month & correspondence unit of EE & SM-II & EE & SM (E), Navi Mumbai or any other work given by Engineer-in-charge.	6	Per Month Per Person	₹ 33,577.00	₹ 2,01,462.00
Total Amount					₹ 18,09,966.00

Insertion: Nil

Correction: Nil

Omission: Nil

AE(C)..... EE.....